**NEWMARKET SCHOOL DISTRICT**

**Joint Loss Management Committee (otherwise known as JLMC)**

**Meeting Agenda & Minutes**

**Entity Name:** Newmarket School District

**Date of Meeting & Start Time: Thursday,March 16, 2022**

 **3:00 pm**

**JLMC Representatives (Name & Title):**

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| ***Management Representatives*** | ***Employee Representatives (Non-Supervisory)*** |
| Janna Mellon, BA | Annette Blake, Teacher  |
| David Reilly, Facilities Director | Diane McCormick, Nurse  |
| Patricia Wons, Director of CIA and PL  | Jennifer Farnese, Nurse  |
|  | Devan Chick, Facilities Technician |
|  | Randy Critchett, Facilities Technician  |
|  | Paula Smart, Tutor |
|  | Justin Loring, Admin Asst. to BA |
|  | Joshua Lacagnina, Facilities Technician |

*Lab 603.02: Must have equal numbers of employer and employee representatives or more employee than management representatives.*

**Committee Purpose:** The purpose of a JLMC is to bring workers and management together in a non-adversarial, cooperative effort to promote safety and health in each workplace.

**Meeting Discussions:**

1. **Review Medical Claims**

-Note: Contracted employees who sustain injuries must file reports through their own employer, not through us and Primex.

-Safety Plan has been updated

1. **Other Business**

-Devan and Dave have measured space for new bulletin boards

-New Gym tarp roller has been a big success. Has cut down time spent on rolling the tarp off the gym floor and has improved safety among staff.

1. Action Items: Once Minutes are approved, Post JLMC Minutes:
* Annette, NJSHS
* Paula, NES
* Justin, SAU Office Suite

**Next Future Meeting: May 25th at 3:00-4:00pm**

(virtual via google meets).

**Review from Previous Meetings:**

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| *N/A*  |